



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, October 28, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink “Request to Speak” form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) no later than 2 hours prior to the meeting on Tuesday, October 28, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by the deadline on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by the deadline on Tuesday, October 28, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk’s Office at (949) 707-2635 or via [email](#).

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Council Member Mathis

Pledge of Allegiance: Council Member Mathis

Roll Call of City Council Members

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Ethan Keschner.

2. Schedule of Future Events

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Recommendation: That the Community Services Director announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for October 14, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the October 14, 2025, Regular Meeting.

4.3 Ratification of October 28, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from October 3, 2025, to October 16, 2025, in the amount of \$1,441,039.41.

4.4 Treasurer's Investment Report for September 2025

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of September 2025.

4.5 Measure M2 Expenditure Report FY 2024/2025

Recommendation: That the City Council: 1. Approve the M2 Expenditure Report for the fiscal year ended June 30, 2025, for submittal to the Orange County Transportation Authority and 2. Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Concerning the Measure M2 (M2) Expenditure Report for the City of Laguna Hills for the Fiscal Year Ended June 30, 2025."

4.6 Approval of Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc.

Recommendation: That the City Council approve the Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc. and authorize the Interim City Manager to execute the agreement.

4.7 Orange County Transportation Authority Regional Traffic Signal Synchronization Project: Oso Parkway/Pacific Park Drive/Glenwood Drive Corridor

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Approving the Submittal of an Improvement Project to the Orange County Transportation Authority for Funding Under the Competitive Measure M2 Regional Traffic Signal Synchronization Program."

4.8 Resolution in Support of Funding Projects in the Federal Transportation Improvement Program

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Which Certifies that the City of Laguna Hills Has the Resources to Fund the Projects in the FFY 2026/2027 - 2031/2032 Transportation Improvement Program and Affirms Its Commitment to Implement All Projects in the Program."

4.9 Award of a Public Works Construction Contract for the FY25-26 Community Development Block Grant Curb Ramp Improvement Project, CIP 170

Recommendation: That the City Council: 1. Award the Public Works Construction Contract for the FY25/26 Community Development Block Grant Curb Ramp Improvement Project, CIP No. 170, to the lowest responsive bidder, Hardy & Harper, Inc. in the amount of \$187,410; 2. Find that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA), Class 1 Existing Facilities, pursuant to CEQA Guidelines, Section 15301; 3. Reject all other bids; and 4. Authorize the Interim City Manager to sign the Public Works Construction Contract.

4.10 Informal Bidding Ordinance Use Quarterly Report for Public Works Projects

Recommendation: That the City Council receive and file the report.

4.11 Development Application Status Report

Recommendation: That the City Council receive and file the report.

Items Removed from the Consent Calendar

5. Planning Agency

5.1 Roll Call of Planning Agency Members

5.2 Public Comments

5.3 Approval of Minutes

5.4 Administrative Reports

5.5 Planning Agency Public Hearings

5.5.1 Conditional Use Permit (CUP) No. USE-0233-2025, a request by Adrian Freire of Mudd Industries, Inc. on behalf of property owners, Albert Ong and Jaynie Poon, for Approval of a Proposed Roof Deck on a Detached Rear Yard Accessory Structure Located at 25526 Lone Pine Circle

Recommendation: That the Planning Agency:

1. Conduct a public hearing;
2. Find and determine that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15303 (Class 3, New Construction or Conversion of Small Structures); and
3. Adopt a Resolution entitled: "A Resolution of the Planning Agency of the City of Laguna Hills, California, Approving Conditional Use Permit (CUP) No. USE-0233-2025, a Request by Adrian Freire of Mudd Industries, Inc. on Behalf of Property Owners, Albert Ong and Jaynie Poon, for Approval of a Roof Deck Above a New Detached Rear Yard Accessory Structure with an Attached Patio Cover at 25526 Lone Pine Circle, Including an Exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Article 19 Section 15303 (Class 3, New Construction or Conversion of Small Structures)."

5.6 Planning Agency Adjournment

6. City Council Public Hearings

Public Hearing Item No. 6.1 will start promptly at 6:30p.m.

6.1 Third Public Hearing to Consider Composition of Districts for Continuing the Process to Transition to By-District Elections

Recommendation: That the City Council:

1. Receive and file districting public participation presentation prepared by the City's retained expert demographer National Demographics Corporation and
2. Conduct the Third Public Hearing necessary for continuing the process to transition to by-district elections, review and consider input regarding the composition of districts from interested members of the public, review districting process to date, review draft maps, and provide further direction to City staff.

7. Administrative Reports

7.1 Interim City Manager

7.1.1 Agreement with Cityside Fiber to Co-Locate Fiber Optic Cable in the City's Traffic Signal Interconnect Conduits

Recommendation: That the City Council:

1. Approve the License Agreement with Cityside Fiber subject to minor revisions by the Interim City Manager and the City Attorney;
2. Authorize the Interim City Manager to sign the Agreement; and
3. Authorize the use of the official city seal by Cityside Fiber and the Laguna Hills Chamber of Commerce for a ribbon cutting event planned for November 20, 2025.

7.2 Finance Director

7.2.1 Retired Annuitant Employment Agreement

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Approving and Authorizing the Interim City Manager to Appoint a Retired Annuitant to Serve as Interim Community Services Director During Temporary Absence of Current Community Services Director."

7.3 Community Development Director

7.3.1 City of Laguna Hills Business Recognition Program

Recommendation: That the City Council:

1. Consider and approve a City Council Policy to establish a Business Recognition Program that acknowledges outstanding Laguna Hills businesses that demonstrate leadership, community impact, innovation, or significant economic contributions, thereby promoting economic vitality and fostering civic pride and
2. Adopt a Resolution entitled, "A Resolution of the City Council of the City of Laguna Hills, California, Adopting City Council Policy No. 370 Entitled "Business Recognition Program."

7.4 Chief of Police Services

7.4.1 Public Safety Update

Recommendation: That the City Council receive an update on public safety activities.

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Report

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

Adjourned to an Adjourned Regular Meeting on November 18, 2025, at 6:00 p.m., in the City Council Chambers located at 24035 El Toro Road, Laguna Hills, California. The regular meetings scheduled for November 11, 2025 and November 25, 2025, have been cancelled.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by October 24, 2025, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.